

# YUE MIN (BECKY)

**Chinese Language Educator | Programme Coordinator | Foundation & Pathway Programmes**      UK Higher Education

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## Professional Profile

Highly experienced higher-education Chinese language educator, examiner, and programme coordinator with nearly **20 years of teaching experience**, including extensive service in **UK higher education**. Currently a Teaching Fellow at the University of Edinburgh, with a strong track record in **programme leadership, curriculum and assessment design, and teaching excellence**. Experienced in coordinating large-scale foundation programmes, sustaining strong student enrolment, and delivering inclusive, interactive language education aligned with UK HE standards.

## Key Expertise

- Programme & Course Coordination (Foundation & Undergraduate)
- Curriculum & Assessment Design
- Teaching Excellence & Student Engagement
- Academic Leadership & Quality Assurance
- Examiner & Test Design (including online assessment)
- Pedagogical Training & Staff Development
- Technology-Enhanced & Online Learning
- International & Widening Participation Cohorts

## Professional Experience

**Teaching Fellow in Chinese The University of Edinburgh** | Sep 2017 – Present

- **Programme Coordinator** for Foundation Chinese (non-Chinese degree students), overseeing up to **8 courses and approximately 200 students** across multiple levels
- Designed new foundation courses to create progression pathways and revised existing courses in response to programme restructuring
- Maintained **strong enrolment in core foundation courses** while supporting student retention and progression

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- Allocated and supported teaching staff; provided pedagogical guidance and quality oversight
  - **Course Organiser** for undergraduate Chinese degree courses (Level 2 and Level 3), as well as five non-Chinese degree courses responsible for syllabus design, course reports, and liaison with external examiners
  - Led pedagogical training sessions for Asian Studies colleagues and Confucius Institute teachers (including UK-wide online workshops)
  - Managed an online Chinese learning platform, including content design, administration, and student support
  - Taught across undergraduate and Master's levels
  - Designed, administered, and marked examinations across all language skills and levels
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**Mandarin Chinese Language Teacher London School of Economics and Political Science (LSE) | Sep 2012 – Dec 2014**

- Delivered Beginner and Intermediate Mandarin courses
  - Taught Master's-level and adult learners
  - Designed and marked end-of-semester assessments
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**Chinese Mandarin Language Lecturer University of East London | Jan 2012 – Jun 2014**

- Taught Mandarin Chinese to undergraduate students across all four skills
  - Embedded cultural and societal content into language teaching
  - Applied technology-enhanced learning (e.g. Moodle, Socrative, screencasting)
  - Designed syllabi, teaching materials, and examinations
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**Chinese Teacher (GCSE & A Level) Queen Elizabeth's Boys' School | Sep 2011 – Jul 2014**

- Taught students from Year 7 to Year 14
  - Prepared students for GCSE and A Level examinations
  - Acted as internal examiner
  - Mentored junior colleagues and delivered staff training workshops
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**Freelance Interpreter & Translator UK | Jul 2010 – Present**

Phone +44 7540750158 E-mail: minyue5952@gmail.com

- Conference and community interpreting
  - Translation across education, finance, business, and manufacturing sectors
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### **Earlier Experience (China & UK)**

- Chinese Mandarin Training Teacher – Morley College (Adult Learners)
  - Academic / General English Teacher & Student Adviser – ACE/Kaplan (China)
  - IELTS Invigilator (Part-time) – British Council (China)
  - Secondary & Primary School English Teacher – China
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### **Education**

- Senior Fellow of the Higher Education Academy (SFHEA)
  - MA Chinese–English Interpreting (Merit) *Middlesex University, London*
  - BA English Language & Teaching Methodologies *Huaihua University, China*
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### **Teaching Recognition**

- Teaching award nomination(s) recognising student engagement and teaching quality
  - Consistently positive student feedback for interactive and supportive teaching
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### **Languages**

- Mandarin Chinese – Native
  - English – Fluent
  - Cantonese – Good (listening & reading)
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